# Tools

## GitHub

GitHub Pages URL

<https://github.com/taylenAnderson/stockIT.git>

GitHub Public Repository URL

<https://taylenanderson.github.io/stockIT/>

Comments on the team’s Git repository

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he full audit trial on the team’s commits is found in the following link.

<https://github.com/taylenAnderson/stockIT/commits/main?before=e5059bad1b25cd96e1caf00ab1eadb8adc2d4ae1+105&branch=main>

According to the audit trail, Taylen, our assigned manager for the website development, made the first commit. No other member pushed any commit until 7th October 2021. Prior to that, we used Microsoft Teams to share our documents. GitHub was first introduced to the team when one member made [Youtube](https://youtu.be/51yngM1Pfik" \t "_blank) video to facilitate other members to set up the group repository in their local drives. Initially, some members were hesitant to use GitHub due to the lack of experience and knowledge. We had a stereotype of GitHub as mainly being used for a programming collaboration and did not think of it as a tool to share other files such as word documents. We soon realised that it is a powerful tool that makes our file sharing and tracking much more effortless. Closer to the end of assignment completion, we had one occasion where there was a misunderstanding within the team to identify an incorrect file as the final version. This incidence occurs due to inconsistency in document naming, file structure, and miscommunication with the project management. We took the incident as a valuable lesson that helped us comprehend how Git works and should be used for the next group assignment. We believe that the audit trail and other information attainable from the repository demonstrate our collaborative effort and improvement in utilising the tool more frequently and effectively. We have included snapshots of some usage data obtainable from our repository (as of 15th of October 2021) in [Appendix A](#_APPENDIX_A) for your information.

## Microsoft Teams

Microsoft Teams Invite Link

<https://teams.microsoft.com/l/team/19%3a9MyjIii3NQaWmcpGtjxWffQmZgmL-1rA13fQ8CUmn6g1%40thread.tacv2/conversations?groupId=24f3f6bd-b9be-4a72-8a4f-c982e853354a&tenantId=d1323671-cdbe-4417-b4d4-bdb24b51316b>

Please note that we have used the chats section for most of the group's conversation and collaboration. If you require access to our chats history, please contact our team leader, Tetsu Watanabe, via email: [**s3923443@student.rmit.edu.au**](mailto:s3923443@student.rmit.edu.au).

Microsoft Teams collaboration

Please note that we have held the total of 7 official team meetings during the preparation of this report, not including an unofficial meeting being planned 17th of October 2021.

For Microsoft Teams meeting agenda & actions, please refer to the PDF report titled Group # 12 - MS.PDF that is submitted in conjunction with this report.

We have communicated daily using chats section of Microsoft Teams to supplement our official meetings held twice a week. These frequent communications within the group assisted each member to be accountable with their tasks and be informed with the progress of the assignment.

## Other tools used

EXCEL SPREADSHEETS

We have used Microsoft Excel spreadsheets to manage tasks assigned to each member. The snapshot of Excel spreadsheets adopted by the team are attached in [Appendix B](#_Appendix_B). These spreadsheets were vital tools for the group to share and monitor the project progress.

# Appendix

## APPENDIX A

Graphical user interface

Description automatically generated

Chart, line chart

Description automatically generated

## Appendix B

Graphical user interface, application, table

Description automatically generated

Table

Description automatically generated